

WRITTEN CONSENT

I consent to the sharing of my information and/or the information of my dependent children (as it applies to your individual situation).

I, _____ and my spouse _____ understand that:

By signing this form, I/we consent to be added to the By-Name Prioritized List and the sharing of this information between agencies in the housing stability system in order to be considered for support to housing services

If I/we do not sign this form, I/we understand that I/we can still access services at this agency

I/we have read or have had read to me, and understand all of the parts of this consent form and give consent

Signature: _____ Date: _____

Signature: _____ Date: _____

Witness: _____ Date: _____

OR VERBAL CONSENT

The individual and individuals spouse has read, or has had this consent form read to them, and understands all parts and provides verbal consent.

Witness (Staff): _____ Agency: _____

Date: _____

(MM/DD/YYYY)

OR VOLUNTARY WITHDRAWAL (REMOVE CONSENT)

I have read or have had read to me, and understand all parts of this consent form and DO NOT give consent.

Removing Consent – By signing below, I understand that I have requested to remove consent.

Signature: _____ Date: _____

Signature: _____ Date: _____

Witness: _____ Date: _____

By-Names Prioritized List (BNPL) – Consent Information

What is the By-Names Prioritized List?

The BNPL is a coordinated access system, meaning a single, standardized process to access supports and services, using a common assessment tool for people experiencing homelessness. This centralized list prioritizes people experiencing homelessness based on need to access appropriate supports and services.

What information is included on the list?

Information included on the BNPL is taken from the BNPL Addition/Update and Consent Form submitted online to the City of Windsor. This form is completed by trained individuals working with people experiencing homelessness who have consented to provide their information for the purpose of prioritization and matching to appropriate supports and services.

Who will see the list?

Community Partners who have completed the VI-SPDAT and BNPL Process training, signed a Confidentiality Agreement, and entered into a Memorandum of Understanding (MOU) will see the BNPL. Community Partners are located within Windsor Essex and support people who are experiencing homelessness or are at-risk of homelessness. If you wish to see a detailed list of the Community Partners who have access to information on the BNPL, please contact Coordinator, Housing Administration and Development at sshousing@citywindsor.ca.

What if I change my mind about giving consent?

You can remove your consent at any time by speaking to the Community Partner that is currently supporting you. You should let them know that you do not want your information shared any longer and an update will be sent to the BNPL Coordinator. If you choose to withdraw your consent, your status on the BNPL will be changed to “No Consent – Inactive” and you will no longer be prioritized for supports and services.

What if there's some information that I don't wish to share?

If there is information you do not wish to share, you can decline questions. Declining a question does not stop you from being added to the BNPL. If you have concerns with any of the questions, please discuss with the Community Partner that is currently supporting you.

Are there times when information may be shared without my consent?

A Community Partner will be required to share your information if:

- A child has experienced or may be at-risk of abuse or harm;
- If a person is a threat to themselves or another person; and/or
- If a court order requires information to be shared.